

COCOA ISLES ASSOCIATION, INC.
OWNER PROFILE FORM

We are required by the Condominium Act to maintain and keep a roster of unit owners and keep a record of e-mail consent. Furthermore, it is necessary to be able to contact you in the event of emergency. The information you provide is kept confidential. Your cooperation in completing this profile thoroughly and promptly will be greatly appreciated. If you do not want to provide certain information, please leave space blank. Please return the completed profile to management as soon as possible. Mail to 110 Imperial Street, Merritt Island, FL 32952, scan and email to Office@cloverkeyservices.com, or hand to a board member to forward to us.

1. NAME (S) of OWNERS: _____

2. BUILDING # _____ UNIT # _____ Designated Voter (ONE): _____

3. Address for Receiving Mail: _____

City: _____ State: _____ Zip: _____

4. Telephone Numbers:

Cell: _____ [____] Check if, you consent to receiving text message notifications.

Work #: _____ Company Name: _____

5. E-Mail Address: _____ [____] Check if, you consent to receive notices for all meetings and association business via e-mail. I understand that mailed/paper notice may not be provided unless I rescind this consent to receive notice by e-mail. I also understand that e-mail address provided for purpose of receiving electronic notice will be an official record of the Association.

6. Please check one of the following:

Full Time Resident _____ Rental Only _____
Part Time Resident _____ Both Residential & Rental: _____

7. Emergency Contact: _____ Phone: _____ Relation: _____

8. Rental Information: Handled by Owner? YES _____ NO _____

IF NO, please provide name & phone number of agent or person handling rental:

Name: _____ Phone & E-mail: _____

Tenant's Name: _____ Phone: _____ Email: _____

Number of Persons in Unit: _____ Lease Start Date & Expires: _____

Please attach a copy of the lease. PLEASE make sure tenant understands where to park and has copy of rules and regulations.

9. PETS: Limited to two pets and "no pet shall weigh more than twenty (20) pounds or be over fourteen (14) inches in height at the shoulders at maturity..." The Brevard County laws also require that all pets be on a leash when outside and that the owner pick up all pet waste IMMEDIATELY when outside.

Pet #1: Breed: _____ Weight: _____ Color: _____

Pet #2: Breed: _____ Weight: _____ Color: _____

10. VEHICLE REGISTRATION:

Make: _____ Model: _____ COLOR: _____ Tag #: _____ YR: _____

Make: _____ Model: _____ COLOR: _____ Tag #: _____ YR: _____

11. FAMILY MEMBERS who may stay with you or in your unit while you are away:

Last Name: _____ First Name (s): _____ Relationship: _____ Other Info: _____

Date Completed: ____/____/____