

OCEAN PARK OWNERS' ASSOCIATION, INC.
ANNUAL MEMBERS MEETING

Monday, March 6, 2023, 5:00pm
Held at Ocean Park South Clubhouse and via Zoom.

MINUTES

CALL TO ORDER - Meeting was called to order at 5:03PM.

CERTIFICATION OF PROXIES & ESTABLISHMENT OF QUORUM OF MEMBERS – A total of 27 units are representing either by proxy or in person. A quorum was not established, and this meeting was held as informational only.

CERTIFY POSTING OF NOTICE – Second notice of annual meeting was distributed and posted 14 days in advance.

APPROVAL OF PREVIOUS ANNUAL MEETING MINUTES – No quorum was established to approve prior meeting minutes.

REPORTS OF OFFICERS – No report of officers was given.

COMMITTEE REPORTS – No committee report was given.

PRESENTATION OF BOARD MEMBERS FOR 2023-2024 – The following members of the association have declared their intent to serve on the board: Susan Braithwaite, Carol Berg, Richard Picard, Mario Valdez, and Richard Winn. The number of candidates equaled the number of vacant spots. No election was required for the board of directors.

UNFINISHED BUSINESS – No unfinished business was discussed.

NEW BUSINESS – No new business was discussed.

ADJOURNMENT – With no further business to discuss, the meeting was adjourned at 5:05PM.

IMMEDIATELY FOLLOWING THE ANNUAL MEMBERS' MEETING,
The Board of Directors held an ADMINISTRATIVE MEETING

MINUTES

CALL TO ORDER – Meeting was called to order at 5:06PM.

ESTABLISH QUORUM – Directors Susan Braithwaite, Carol Berg, Richard Picard, and Richard Winn were present, and a quorum was established. Director Mario Valdez was absent.

ELECTION OF OFFICERS – Carol Berg accepted the position of President and Secretary, Susan Braithwaite accepted the position of Vice President, and Richard Winn accepted the position of Treasurer. Richard Picard and Mario Valdez will remain as directors at large.

E BUILDING UPDATE – Carol gave an update on the E Building project. Railings are being manufactured and coated. The Board is still waiting on a timeline for delivery and installation. Stucco and painting of walls are coming to completion.

RESERVE STUDY/PROPERTY VALUATION – Carol made a motion to use Custom Reserves for a reserve study and property appraisal for a total of \$4,650. There was a second, all were in favor, and the motion passed.

REQUEST FOR ELECTRIC SCOOTER (DISABILITY) – A current resident submitted a request for accommodation for his electric scooter that is used. Further discussion is tabled.

ANY OTHER BUSINESS AFTER TIME OF POSTING

ADJOURNMENT – With no further business to discuss, the meeting adjourned at 5:48PM.

Lindsey Wilson

Lindsey Wilson, CAM #57168
Community Association Manager