

WHITLEY BAY CONDOMINIUM ASSN, INC. OWNER PROFILE

Your cooperation in completing this profile thoroughly and promptly will be greatly appreciated. Please return the completed profile to management as soon as possible. E-Mail to office@cloverkeyservices.com or mail to CKI at 110 Imperial Street, Merritt Island, FL 32952. We do supply owners with a directory of other owners, so if you wish your phone number or e-mail to be unlisted, please make note of that.

1. **OWNER(S) Name:** _____

2. **Unit #** _____ 2.5 **Designated Voter:** _____

3. **Address for Receiving Mail:** _____

City: _____ State: _____ Zip: _____

4. **Telephone Numbers:**

Condo (321) _____ **Other Residence:** (____)____ - _____

Work #: _____ **Company Name:** _____

5. **E-Mail Address:** _____ Check if "None"

6. Please Check one of the following:

Full Time Resident _____ **Part** _____ **Rental Only** _____
Time Resident _____ **Both Residential & Rental:** _____

7. **Emergency Contact:** _____ **Phone:** _____ **Relation:** _____

8. **Rental Information:** **Handled by Owner?** **YES** _____ **NO** _____

IF NO, please provide name & phone number of agent or person handling rental:

Name: _____ **Phone:** _____

9. Please ensure that an "Application to lease" form (available from management) is filled out and sent to RDI BEFORE your tenant moves in. It is also the owners' responsibility to ensure that the tenant has read and understands all Rules and Regulations.

10. **PETS:** Limited to two pets: either dog(s) or cat(s) under 35 pounds. (Pets must be leashed on common property and waste picked up immediately.)

Type: _____ **Name:** _____ **Weight:** _____

Type: _____ **Name:** _____ **Weight:** _____

11. **VEHICLE REGISTRATION:**

Year	Make	Model	Color	Tag#	State
------	------	-------	-------	------	-------

Date form completed: _____