



Village Square of Titusville Condominium Association RECREATION ROOM REGULATIONS



The Village Square Clubhouse and Pool Facilities are for the *exclusive* use of Village Square Owners and/or Residents; therefore, there is NO intent to rent or lease the premises to outsiders for parties as a service or source of revenue. Any Owner or Resident who wishes to use the Facilities must read and agree to abide by the following rules and regulations :

1. Reservations must be made by checking and marking the calendar which is posted in the kitchen. In the event the Association has no plans for using the facilities, your reservation will be made and accepted after you have read this form, agree to abide by the forthcoming conditions, and either drop the form and fees in the clubhouse drop box, leave with a Board member, or mail to the CKI office @ 110 Imperial Street, Merritt Island, FL 32952
2. Fees: **Due at least one week in advance of the reservation date. Make check payable to "VILLAGE SQUARE"**. Damage Deposit: **\$100.00** (refundable when premises are inspected and cleanup is accepted). The room should be thoroughly cleaned by 10:00 AM the morning following use.
3. Owner/Resident assumes full responsibility for the premises while they are in your care, custody and control and therefore you **MUST** be **PRESENT** during the entire time the facilities are being used by your group. In the event there is damage done by you or your guests that is valued above the applicable damage deposit, you agree to be personally liable for the full repair/replacement of damage to such item(s). **Initial _____**.
4. You should schedule and reserve time before and after your event for any preparations you need to make, and for cleanup after your event. If you use the kitchen facilities, all such areas and affected appliances must be left in clean condition in order to receive a refund of your damage deposit. All trash should be collected in garbage bags and taken to the dumpster. Take all food items that you brought with you. Do **NOT** leave any food items in the kitchen. **Please initial _____**.
5. Please do not disturb neighboring residents through excessive noise generated by radio, CD's or any other sound equipment. Curfew hours are as follows: 10:00pm daily . **Please initial _____**.
6. **NO SMOKING** inside the building. Smoking is only allowed outside. You must provide ashtrays and assume cleanup of any cigarette butts. **Please initial _____**.
7. In the event you choose to allow alcohol to be served in any form to your guests, you agree to hold Village Square Condominium Association totally harmless for any damage or liability that might be deemed assessable under any type of "liquor liability." **Please Initial _____**.
8. Please ensure that all lights are turned off after use and that the doors to the Pool, Bathrooms and entrance are locked and secured.
9. No wet bathing suits are allowed in the Clubhouse. No glass containers are allowed on the pool deck. Bar-B-Que-ing is only allowed at least 12 feet from the building and at least 4 feet from the pool.
10. Clubhouse load capacity is 30 people at any one function. NO PETS are permitted in clubhouse.

Reserving the Clubhouse does not preclude other resident from using the Pool and Restrooms. PLEASE REQUEST THAT YOUR NON-RESIDENT GUESTS NOT PARK IN SPACES DESIGNATED FOR UNIT OWNERS.



**Village Square of Titusville
Condominium Associate**
RECREATION ROOM RESERVATION FORM



**I HAVE REVIEWED AND I UNDERSTAND THE RECREATION ROOM REGULATIONS.
I HAVE INITIALED WHERE REQUESTED, SIGNIFYING AGREEMENT.**

OWNER/RESIDENT NAME: _____

PHONE: _____

DATE OF PARTY: _____

TIME: _____

ESTIMATED NUMBER OF GUESTS: _____

PURPOSE FOR USE: _____

SERVING FOOD? YES___ NO___

WILL THE A/C NEED TO BE TURNED ON? YES___ NO___

DO YOU NEED ADDITIONAL TABLES/CHAIRS? YES___ NO___

HOW MANY OF EACH? _____

OWNER/RESIDENT SIGNATURE: _____

***For Office Use Only**

DEPOSIT RECEIVED: \$_____ (Check #_____) FEE RECEIVED \$_____ (Check #_____)

DATE AND TIME PREMISES INSPECTED FOR CLEANUP: _____ INSPECTED BY: _____

RESULT OF INSPECTION: PREMISES CLEAN _____ or

ITEM(S) DAMAGED OR LEFT UNCLEAN: _____

OK TO RETURN DEPOSIT: _____

DEPOSIT RETURNED: _____ by: _____