

BAYSIDE CONDOMINIUMS ASSOCIATION OF BREVARD, INC.

HURRICANE PREPAREDNESS

July 13, 2020

WHAT: Hurricanes are massive storm systems that form over the water and move toward land. Threats from hurricanes include high winds, heavy rainfall, storm surge, coastal and inland flooding, rip currents, and tornadoes.

If you are not in an area that is advised to evacuate and you decide to stay in your home, plan for adequate supplies in case you lose power and water for several days and you are not able to leave due to flooding or blocked roads. Reminder, all police and fire rescue maybe compromised due to bridges being closed for extended periods of time.

WHEN: The Atlantic hurricane season runs from June 1 to November 30, with the peak occurring between mid-August and late October.

The following information is to assist you in the event of a **hurricane watch** or **warning**.

PERSONAL PREPAREDNESS

1. MAKE A PLAN – BUILD A KIT—STAY INFORMED
2. Put together a go-bag; disaster supply kit, including a flashlight, batteries, cash, first aid supplies, medications, and copies of your critical information if you need to evacuate.
3. Read and understand homeowner’s policy.
4. Designate safe room in dwelling; typically, an interior room without windows.
5. Stay tuned: Keep radio or TV tuned to emergency frequencies, local news, and weather channel for regular updates. Consider battery powered electronics;
National Weather Service--321.255.0212.
6. Establish evacuation route.
7. Determine closest shelters.
8. Charge all electronics.
9. Prepare vehicle: Fill up with gas, check tire pressure, maintain adequate oil levels.
10. Renew prescriptions.
11. Secure important documents and photos (dishwasher storage in plastic bags recommended); water-tight containers recommended.

12. Fill bath tubs with water.
13. Purchase bottled water; 1 gallon per day per adult (recommend 3-day supply).
14. Set refrigerator to coldest level.
15. Empty all ice trays.
16. Have adequate supply of nonperishable food items on hand.
17. Consider emptying refrigerator and freezer of all perishable items prior to evacuation.
18. Purchase manual can opener.
19. Purchase flashlights and portable radios; consider hand-powered and extra batteries, battery operated.
20. Have a current first aid kit.
21. Take photos of all interior rooms and list valuable possessions.
22. Notify Management Company or board member of evacuation plan and phone numbers.
23. Charge battery-powered tools.
24. Purchase matches.
25. Optional Purchases: NOAA Weather Radio, outside grill, battery-operated fan, sterno, charcoal, candles. Grills can only be used by Villa homes, Condos cannot use grills, based on fire codes. However, grills can be used in the parking areas or pool black top surface.

PROPERTY PREPAREDNESS BY OWNER

1. Get sandbags from local city distribution area.
2. Secure loose rain gutters and downspouts and clear any clogged areas or debris to prevent water damage to your property. Protect entry points, doors, sliders etc.
3. Remove all personal items from patios and balconies. Make sure you have your house key. Power may be compromised; no electric garage door openers.
4. Secure exterior potted plants, trash receptacles, hose reels, etc.
5. Place towels (water absorbent material) in all doorways, sliders and windows.
6. Place sandbags in areas prone to flooding or to secure doors.
7. Turn off water, breakers and, if applicable, gas.
8. Turn off breaker to hot water heater.
9. Close and secure storm shutters.

10. Close blinds and curtains.
11. Consider storing hanging interior pictures in laundry rooms.
12. Store memorabilia, family pictures, etc. in water tight storage tubs.
13. Move vehicle into designated parking spot in garage. Utilize all available spaces in the garage--double parking or stacking cars.
14. Consider purchasing a wet/dry vacuum for water removal.

IF YOU EVACUATE

1. Update Management Company with emergency contacts and evacuation plans.
2. Take adequate cash.
3. Take keys to your property. If you live in the high-rises, be sure to take lobby and stairwell keys in case of a power outage.
4. Know shelter locations.
5. Be aware of traffic congestion and airline delays. Dialing 511 on a cell phone will provide traffic congestion information. Dialing 347 will provide access to nearest highway patrol office.
6. If evacuating to shelter, take adequate bedding.
7. Purchase Damp Rid for your unit. When you return, property may be impacted by high heat and humidity. Stores may not have supplies or still closed. Be prepared in advance.
8. Take snacks, water, entertainment options; consider having small amounts of cash.
9. Pack jewelry, passports, medications, credit card /bank numbers, emergency contact information.
10. If you have pets, make sure shelter is pet friendly. Immunization records required. Take adequate pet food and serving bowls.
11. Prior to returning to the property, be sure to get the “go ahead” from local authorities and the Association (via email or community’s website).

PROPERTY MANAGEMENT/BOARD RESPONSIBILITIES

<u>TASK</u>	<u>RESPONSIBILITY</u>	
	<u>MANAGEMENT</u> <u>CLOVER KEY</u>	<u>BOARD</u>
1. Obtain current photos of all dwellings on the property.		X
2. Remove and store gates.	X	
3. Protect/cover gate control box.	X	
4. Protect/cover all lobby control boxes on mid-rises.	X	
5. Store all pool furniture in Clubhouse.	X	X
6. Ensure landscaping is pruned ahead of storm.	X	X
7. Clear any clogged areas or debris from drains to prevent water damage to property ahead of the storm.	X	
8. Obtain emergency phone numbers and evacuation plan for residents. Remind all residents and tenants to update emergency contacts and evacuation plans.	X	
9. Define an emergency response team, consisting of the following. a. Contractors b. Legal c. FEMA numbers d. Roofers e. Landscapers f. Elevator Company g. Adjusters h. Insurance representatives	X X X X X X	 X X X
10. Remove hose from car wash and pool areas.	X	
11. Remove trash cans from pool area.	X	
12. Determine area for debris removal and storage (coordinated with ProLawn).	X	X
13. Remove loose items/debris from roof tops.	X	

<u>TASK</u>	<u>RESPONSIBILITY</u>	
	<u>MANAGEMENT</u> <u>CLOVER KEY</u>	<u>BOARD</u>
14. Purchase tarps and sheeting for property protection	X	
15. Secure association financial and legal documents.	X	
16. Determine if garage door in high-rises should be open or closed.		X
17. Prepare (strap down) pool equipment for power outages.	X	
18. Ensure all stairwell lights are charged and ready for 90-minute operation.	X	
19. Coordinate with Alarm Company if/when alarms are set off and emergency numbers.	X	
20. Secure elevator to <u>fourth floor</u> , secure door, turn off power at main switch. This process requires two people--one in the elevator room and the other riding the elevator to the top floor. Once the outer doors are closed, the person in the elevator room will disconnect the power. Along with the Maintenance man, the Board President/Board Designee is responsible for securing the elevator.		X
21. Restarting elevator—1. Contact Management Company or Mike Depalo when power has been restored to assess initial damage, if any. 2. Depending on the severity of the storm, contact Elevator Company to assess damage and restart elevator. (NOTE: Restarting requires <u>stable</u> 3-phase power. If your AC and dryer are working, you have phase 3 power. The power issue is critical.)		X
22. Determine residents with limited mobility.	X	X
23. Ensure Board has keys to all units.		X
24. Secure flag.	X	
25. Do final check of community for low hanging branches, potential debris, etc.	X	X
26. Assess damage to community at the end of the storm.		X

WHEN RESIDENT RETURNS

1. Look for obvious external damage to your residence.
2. Be aware of potential dangling power lines, broken sewer lines and water lines. Notify authorities immediately.
3. Make sure all electrical appliances are free of water damage before restarting.
4. Do not drink water from faucet until cleared by authorities. Use emergency water supplies.
5. Do not refreeze food in refrigerator; food will spoil in a few hours.
6. Animals of all types will be seeking refuge from the storm. Be cautious where you step.
7. Open windows to ventilate.
8. Since we reside on a barrier island, stores, gas stations, pharmacies and restaurants may have long periods of closure.
9. Take pictures of all damage for insurance purposes.

RESOURCES

WEBSITES

- **Brevard County Emergency Management** – <http://www.embrevard.com>. If you do not have access to the Internet, call 211 for this information.
- **Clover Key, Inc.** – <http://www.cloverkeyinc.org> – Bayside’s Management Company’s website for information on community.
- **City of Cape Canaveral** – <http://www.cityofcapecanaveral.org/hurricane>
- **Catastrophic Planning** - <http://www.floridadisaster.org/CatastrophicPlanning.index.asp>
- **Weather** – <http://weather.gov>

SOCIAL MEDIA

- Follow @BrevardEOC on Twitter
- Like “Brevard County Emergency Management” on Facebook.

TEXT ALERTS

- To receive text message updates on your cell phone, text **Follow BrevardEOC** to 40404 (normal text messaging rates apply).

NOAA WEATHER WARNINGS

- The best way to receive warnings for hazardous weather is to have a NOAA Weather Radio. The primary frequency for Weather Alert Radios in Brevard County is **162.550MHz** and the SAME (FIPS) code is **012009**.
- National Weather Service--321.255.0212.